

**MIAMI UNIVERSITY HAMILTON  
STUDENT ORGANIZATION  
REGISTRATION FORM**

PROCEDURES: Please complete this form and submit it along with a copy of your organization's current constitution to the Coordinator of Student Activities, 122 Schwarm Hall by September 12<sup>th</sup>, 2007. If a new officer is elected for a position after this form is submitted, the new officer should come to the Office of Student Activities within ten days to sign this form. New organizations must register within two weeks after being approved by the Hamilton Senate. Completion of this form certifies that your organization will comply with University policies on nondiscrimination (Section 1102.C, Student Handbook) and hazing (Section 103.C, Student Handbook). Failure to register a student organization by September 16 may result in the loss of privileges for the academic year as well as the use of University facilities and services. You should retain a copy of this form for your organization's records.

**NAME OF ORGANIZATION** \_\_\_\_\_

**UNIVERSITY ACCOUNT #** \_\_\_\_\_

**ADVISER** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**CAMPUS ADDRESS** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRESIDENT** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**VICE PRESIDENT** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**TREASURER** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**(OVER)**

PLEASE LIST BELOW THE NAMES, TITLES, ADDRESSES AND PHONE NUMBERS OF OTHER STUDENT LEADERS WITHIN YOUR ORGANIZATION (such as publicity chairpersons, technical directors, coordinators, etc.):

OPTIONAL--PLEASE LIST THE NAMES OF ALL CURRENT AND ACTIVE MEMBERS OF YOUR ORGANIZATION BELOW OR ATTACH SEPARATE SHEET IF DESIRED.

**DIRECTORY INFORMATION:**

**The names, telephone numbers, and addresses of organization advisers, presidents and treasurers must be on file in the Office of Student Activities on or before October 1st of each year.**

**AFFIRMATIVE ACTION POLICY:**

**Miami University does not discriminate on the basis of sex, race, color, religion, national origin, handicap, or age in its educational programs, activities, admissions, or employment policies as required by Title IX of Education Amendments of 1972 (to include sexual orientation), Title VI and VII of the Civil Rights Act of 1964, Sections 503 and 504 of the Civil Rights Act of 1973, and Executive Order 83-64 (sexual orientation in employment).**

**Any violation of this policy should be referred to the Office of Equity and Equal Opportunity, Hanna House, Miami University, Oxford, Ohio 45056, 513-529-7157.**

**MIAMI UNIVERSITY HAMILTON**  
**PROPOSED STUDENT ORGANIZATION**  
**TEMPORARY REGISTRATION FORM**

PROCEDURES: Please complete this form and submit it to the Coordinator of Student Activities in 122 Schwarm Hall within 3 days of the organizational meeting when acting officers are elected. If a new acting officer is elected for a position after this form is submitted, the new officer must come to the Office of Student Services within ten days to sign this form. This temporary form becomes void when the proposed organization is officially recognized by the Hamilton Senate. A new registration form must then be submitted within 2 weeks after being approved by the Hamilton Senate. Completion of this form certifies that your organization will comply with University policies on nondiscrimination (Section 1 102.C, Student Handbook) and hazing (Section 103.C, Student Handbook). Failure to register a proposed student organization will result in the loss of privileges to use University facilities and services. You should retain a copy of this form for your organization's records.

- **NAME OF PROPOSED ORGANIZATION** \_\_\_\_\_
- **ADVISER** \_\_\_\_\_ **PHONE** \_\_\_\_\_
  - **CAMPUS ADDRESS** \_\_\_\_\_
  - **SIGNATURE & DATE:**
- **ACTING PRESIDENT** \_\_\_\_\_
  - **PHONE** \_\_\_\_\_
  - **ADDRESS** \_\_\_\_\_
  - **SIGNATURE & DATE:**
- **ACTING VICE PRESIDENT** \_\_\_\_\_
  - **PHONE** \_\_\_\_\_
  - **ADDRESS** \_\_\_\_\_
  - **SIGNATURE & DATE:**
- **ACTING SECRETARY** \_\_\_\_\_
  - **PHONE** \_\_\_\_\_
  - **ADDRESS** \_\_\_\_\_
  - **SIGNATURE & DATE:**
- **ACTING TREASURER** \_\_\_\_\_
  - **PHONE** \_\_\_\_\_
  - **ADDRESS** \_\_\_\_\_
  - **SIGNATURE & DATE:**