

## **Miami University African Students Network Constitution**

### **Article I – Name**

The name of the organization is Miami University African Student Network.

### **Article II – Purpose**

1. The purpose of the organization is to create a strong network of friends who are interested in African culture and people. We will foster relationships, leadership opportunities, networking, professional development, and the promotion of African heritage and culture.
2. The organization will promote its causes through campus programs, parties, and festivals (fashion, music, dance contest, etc.), field trips, Facebook, and various African speakers.
3. The organization will document its activities either on a website or on a group page at [www.facebook.com](http://www.facebook.com).

### **Article III – Membership**

1. Membership is open to all faculty, staff and students at Miami University without discrimination on the basis of sex, race, color, religion, national origin, disability, age, or sexual orientation.
2. Faculty, staff, alumni, and members of the surrounding communities may join as associate, non-voting, members. Only student members are eligible to vote on any matters pertaining to the organization.
3. Membership is achieved by attending at least one meeting and one event per semester
4. Membership can be revoked by a two-thirds vote of members present and voting.

### **Article IV – Officers and Duties**

1. The President shall:
  - A. Hold officers' meetings and set agendas for the regular meetings.
  - B. Attend all meetings.
  - C. Have knowledge of all activities occurring.
2. The Vice President shall:
  - A. Attend all meetings and assist the President when needed.
  - B. Coordinate a list of members able to volunteer and help with activities.
  - C. Prepare an activity schedule and share with all members.
3. The Secretary shall:
  - A. Prepare minutes at each meeting.
  - B. Read the minutes from previous meetings at each new meeting.
  - C. Prepare and provide all members with information on current activities in conjunction with the Vice President.
  - D. Assist the President and Vice President when needed.
4. The Treasurer shall:
  - A. Keep all books balanced and current and provide timely budget reports to the organization membership.
  - B. Pay bills and reimburse any personal investments.
  - C. Handle all budgetary duties for the organization.
  - D. Assist the President and Vice President when needed.

5. The Event Coordinator shall:
  - A. Plan, organize, coordinate, promote, and facilitate special events.
  - B. Handle all activities relating to upcoming events.
  - C. Recruit and set up an Events Committee to oversee special events.

#### **Article V – Election and Installation of Officers**

1. Within no more than the course of two meetings, officers shall be both nominated and elected by secret ballot vote.
2. The election process will be held as soon as possible after the fall semester begins.
3. Only student members of the Miami University African Student Network may vote and hold office.
4. The term of all officers will be one year. However, the same individual may hold office for more than one year.

#### **Article VI – Replacement of Officers**

1. Succession of officers – If an officer is unable to complete a term in office, he or she may be replaced in an election by a simple majority vote cast by a student members.
2. Any member of the Miami University African Student Network may be impeached or removed from membership.
  - A. Impeachment charges may be proffered against a member by a minimum of two members of the club.
  - B. In the event that the President is the charged individual, the charges will be presented to any officer in the group, or the advisor.
  - C. The charged member will be notified in writing a minimum of seven days prior to the hearing in front of the members.
  - D. Members may be removed by the approval of at least 75% of a voting students members.

#### **Article VII– Advisors**

- A. One advisor will be selected by the organization to serve a one-year term. An advisor should be a faculty member or staff.
- B. An advisor may serve consecutive terms.
- C. The duties of an advisor include, but are not limited to, helping the officers arrange topics of discussion and other activities of the club and informing members of university policy that may affect the group.
- D. Advisors may be replaced by a 50% majority of votes cast by a quorum of student members.

#### **Article VII – Meetings**

- A. Meetings will be held at least once each month during fall and spring semesters.
- B. Follow-up discussion will be held at least once a week via email or on facebook.com.
- C. A quorum is not required to conduct business.

#### **Article IX – Amendments and Revisions**

- A. There will be an annual review of the constitution at the beginning of each fall semester prior to the election of new officers.

- B. Any member may propose an amendment to the constitution. The proposal must be distributed to all members and voted on at a meeting held no sooner than one week after the distribution of the proposal.
- C. A change in the constitution requires a 75% vote of a quorum present and voting.