

CONSTITUTION FOR
SIGMA ALPHA PI
THE NATIONAL SOCIETY OF LEADERSHIP AND SUCCESS

ARTICLE I

NAME

The official name of this organization shall be Sigma Alpha Pi, The National Society of Leadership and Success. (Referred to as Sigma Alpha Pi).

ARTICLE II

PURPOSE

The Miami University Hamilton chapter of the national leadership honorary, The National Society of Leadership and Success, Sigma Alpha Pi will encourage students to improve their networking, leadership, and communication skills. Sigma Alpha Pi strives to assist students in creating the lives they desire, help students discover what they truly want to do, and give them support and tools to achieve their goals.

ARTICLE III

MEMBERSHIP

Section 1: Membership in Sigma Alpha Pi shall be open to any full time or part time, day or evening student taking a minimum of one credit hour at any campus of Miami University.

Section 2: Non-Discrimination Statement

Sigma Alpha Pi shall not discriminate on the basis of race, color, religion, creed, gender, pregnancy, marital affiliation, sexual or affectional orientation, age, ethnic origin, citizenship, nationality, veteran status, or disability.

Section 3: A full member shall be defined as an inducted student who has paid their National dues (see Article IV, section 2) and who has attended Sigma Alpha Pi Orientation, at least three video conferences, three Success Networking Team meetings (see Article III, Section 5), completed Sigma Alpha Pi Leadership Training (see Article III, Section 5), and is in good standing with the chapter and Miami University. A pending member shall be defined as any student who has paid their National dues and is going through the induction process. A guest is defined as any person who has attended a meeting but has not paid National dues or committed to the induction process that is detailed in Article III, Section 3.

Section 4: When all pre-induction procedures are completed, the member will be invited to attend an induction ceremony, held once per semester.

Section 5: A Success Networking Team or SNT is a group of members that support each other and hold each other accountable for achieving goals. The Sigma Alpha Pi Leadership Training is the introductory leadership training in a video exercise provided by the National Organization of Sigma Alpha Pi hosted by the local chapter at Miami University Hamilton.

ARTICLE IV

DUES

Section 1: Chapter dues shall be paid to The National Society of Leadership and Success in the amount of \$2,800 a year (amount subject to change). As a newly established chapter, national dues are waived for the first year. The first year is defined as Spring semester 2010 thru the end of Fall semester 2010. Funding for the chapter dues will be acquired through fundraising, corporate sponsorship, and the funding allocation process.

Section 2: Student dues are a one-time fee paid in the amount of a \$75 (amount subject to change). Students can pay these dues by either of the following ways:

- a. Prospective pending members may apply directly online via the Sigma Alpha Pi national website.
- b. Prospective pending members may apply by printing out the registration form from the Sigma Alpha Pi national web site, completing the forms, and sending it through the mail with a check to the National Headquarters.

Section 3: On payment of such dues, participants are considered pending members until all requirements listed in Article III, Section 3 have been completed and they have been inducted. Due payment can be monitored by the President of Sigma Alpha Pi and the Advisor through the national organization's website.

ARTICLE V

ORGANIZATION

Section 1: Officers and Duties

A. Sigma Alpha Pi Executive Board shall consist of the President, Vice President, Secretary, and Treasurer.

1) *The following powers shall be held by the President:*

- a) Set agenda and preside over all Sigma Alpha Pi meetings.
- b) Call special meetings of the Executive Board.
- c) Appoint members to the Committees.
- d) Hold the responsibility for Sigma Alpha Pi decisions only in the event that the Executive Board cannot convene.
- e) Report directly to the National Office and serve as a liaison and official representative of the Sigma Alpha Pi to the University community.

2) *The following powers shall be held by the Vice President:*

- a) Act for the President in his/her absence, upon his/her request, or in the event that the President is temporarily unable to serve.
- b) Convene special meetings of Committees.
- c) Coordinate all fundraising efforts.
- d) Attend all meetings and assist the President with carrying out tasks in running the daily operations.

3) *The powers of the Secretary shall be:*

- a) Assume the position of acting President in the absence of the Vice President and President.
- b) Keep accurate minutes at each meeting, including member attendance and distribute the minutes from previous meetings at each new meeting or via e-mail prior to.
- c) Maintain and provide members with accurate and current information of the organization's active members and activities.
- d) Assist the President and Vice President when needed.

4) *The powers of the Treasurer shall be:*

- a) Keep a current record of all financial transactions and provide timely budget reports.
- b) Recommend services, programs and procedures to the Executive Board.
- c) Recommend guidelines for and oversee Sigma Alpha Pi financial operations.
- d) Coordinate the organization's funding allocation request report and presentation, pay bills, and oversee the reimbursement of any personal investments correctly and on time.

Section 2: Elections

- A. The Executive Officers are elected annually within the last four weeks of the spring semester and serve a term of one year.
- B. Only fully inducted members can hold elected positions within the chapter.
- C. Nominations and elections shall take place within two meetings. The vote will take place with a secret ballot and officer will be elected by a majority vote.

Section 3: Dismissal of Officers and Members

A. Removal/Impeachment of officers

- a) Any member or officer may be impeached or removed from membership.
- b) Impeachment charges may be brought against a member by a minimum of two members of the club to the president.
- c) In the event that the president is the charged individual, the charges will be presented to the vice president. The charged member will be notified in writing a minimum of seven days prior to the hearing in front of the members.
- d) Members may be removed by the approval of at least 60% of a quorum of active members present and voting.

ARTICLE VI

MEETINGS

Section 1: Meetings, held at least one per month, shall be open to all students, faculty, and staff of Miami University Hamilton.

- A. A quorum (see Article VII, section 1) must be present if any business is conducted. A quorum is not required if a meeting consisted solely of a discussion and/or presentation.

Section 2: Success Networking Team Meetings

- A. Success Networking Teams shall be responsible for setting their own meetings. Each team must hold a minimum of three Success Networking Team meetings per semester.
- B. Success Networking Team meetings are open to all students (members or guests).

ARTICLE VII

QUORUM

Section 1: Quorum

- A. Quorum shall consist of at least half of the student membership on file with the secretary.
- B. Only active members in good standing with the organization are eligible to vote. The President may vote only to break a tie. The secretary is responsible for keeping an accurate list of active members.

ARTICLE VIII

ESTABLISHING & MAINTAINING CHAPTERS

- A. To remain in good standing with the National Office, local chapters must maintain paperwork and pay annual fees by established deadlines.
- B. Chapters that do not maintain paperwork or pay their fees may have their speaker event privileges suspended until the requirement is satisfied.
- C. Chapters that cease to maintain National requirements may be disenfranchised from the National Office and no longer receive the benefits and privileges of chapters.
- D. A disenfranchised chapter can become active again if it satisfies all National requirements. If a chapter has been disenfranchised for longer than 2 years (from date of disenfranchisement), the chapter must go through the 'Intent to Organize' process again to regain active status. The 'Intent to Organize' process is dictated by the national organization.

ARTICLE IX

ADVISORS

- A. One or more advisors will be selected by the organization to serve a one-year term. An advisor should be a faculty or staff member at Miami University Hamilton unless exempt by the Director of Student Affairs.
- B. The advisor is a nonvoting member of Sigma Alpha Pi.
- C. An advisor may serve consecutive terms.
- D. The duties of an advisor include:
 - a. Assisting with the development of agenda items and organizational programs, when requested.
 - b. Informing members of University policy.
 - c. Discussing internal organizational difficulties and assisting officers with resolutions.
 - d. Discussing organizational goals and directions.
- E. Advisors may be replaced by a 75% majority of votes cast by a quorum of student members.

ARTICLE X

AMENDMENTS AND REVISIONS

- A. There will be an annual review of the constitution at the beginning of each fall semester.
- B. Any member may propose an amendment to the constitution.
- C. The proposal must be distributed to all members and voted on at a meeting held no sooner than one week after the distribution of the proposal.
- D. A change in the constitution requires a 75% vote of a quorum present and voting.