

# APPLICATION TO REGISTER FOR CLASSES ON THE OXFORD CAMPUS

All applicants who wish to obtain permission to register for an Oxford class OR to relocate to the Oxford campus must meet the following requirements as listed in the Student Handbook section 1.1.F.2 Intra-Campus Relocation: Regional Campus Students ..... may apply to relocate to the Oxford Campus with

- at least a 2.00 cumulative grade point average,
- an acceptable conduct record, and
- after earning at least 20 hours of Miami University college-level course work (*not including developmental 00\_classes, CLEP, AP and PSEOP credit*).

Regional campus students must complete the relocation form and contact the regional campus advising office. These requirements will be verified as of the start of the approved relocation term by the Office of the Registrar. **Please note: If you are in the process of completing your 20 hours, you will be allowed to register for Oxford classes, based on your pending status. However, if you do not successfully earn 20 hours or your cumulative GPA drops below 2.0, your Oxford registration will be cancelled.**

Students wishing to relocate to Oxford with exceptions to these requirements must contact the Oxford campus divisional office in consultation with the student's regional campus advising office. **Please note: If you have not met the above requirements (by the end of the term), please submit a typed statement explaining why you need permission to take classes at Oxford at this time with this application to your Regional Advising Office. We will contact you via your Miami email account regarding the decision on your application if you have not met the requirements.**

Banner ID number \_\_\_\_\_ Major: \_\_\_\_\_ Honors Program? \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Email: \_\_\_\_\_

Address / Phone: \_\_\_\_\_  
Street City State Zip Phone

If you currently receive accommodations from the Office of Disability Services and wish to receive disability accommodations on the Oxford campus (including priority registration) or believe you have a disability and need accommodations, please contact Mr. Andrew Zeisler, Director of the Office of Disability Resources at 513-529-1541, or Ms. Nancy Ferguson, Coordinator of Counseling and Disability Services – Middletown Campus, at 513-727-3431, or Ms Stephanie Dawson, Coordinator of Disability Services – Hamilton Campus, at 513-785-3143.

Please **complete** and **sign** the following:

Miami University is committed to maintaining a safe environment for all members of our community. All applicants must answer the following questions. An affirmative answer to either question does not automatically bar admission to the university but does require review.

A. Have you ever been convicted of a criminal offense other than a minor traffic violation, or are such charges currently pending against you at this time?  Yes  No *If you answered "yes", attach a statement of explanation.*

B. Have you ever been dismissed, suspended, or placed on probation for nonacademic reasons by any secondary high school, college or university (including suspension or dismissal under Ohio Rev. Code 3345.22 and .23, commonly called House Bill 1219)?

Yes  No *If you answered "yes", attach a statement of explanation.*



\_\_\_\_\_  
Signature required Date

Please select **ONLY ONE** of the following: FALL SPRING SUMMER (circle one) Year \_\_\_\_\_

★ I am requesting **PERMISSION TO RELOCATE** to the Oxford Campus. All (or the majority) of my courses will be registered on the Oxford Campus. I understand that I will pay Oxford level tuition and fees. I understand that I am required to meet with an Oxford advisor in order to register for Oxford classes.

★ \_\_\_\_\_  
Student Signature Date

★ I am requesting **PERMISSION TO REGISTER** for only one or two courses on the Oxford Campus. The majority of my classes will be registered on the regional campuses. I plan to take these specific courses at Oxford:

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\_\_\_\_\_  
Student Signature Date

## FOR OFFICE USE ONLY

Cumulative GPA: \_\_\_\_\_ Transfer credit hours: \_\_\_\_\_ Permit to Register \_\_\_\_\_ Medical hold set \_\_\_\_\_ or previous end date \_\_\_\_\_

Miami hours: \_\_\_\_\_ Total Hours earned: \_\_\_\_\_ Permit to Relocate \_\_\_\_\_ RZ hold set \_\_\_\_\_ or previous end date \_\_\_\_\_

Comments: