

## Course Extension Contract

Allowing a Non-Honors **Course** to Provide Honors **Course** Credit

A student in good standing with the Hamilton Honors Program (HHP) may **ONCE** extend for HHP credit one course offered by the University. The student must have at least sophomore standing at the time of application. A **course extension contract** between the student and instructor must be negotiated, submitted within the first three weeks of the term, and approved by the HHP. In order for this **contract** to be approved, the following criteria must be met:

- The **course** must be a formal one, (not an Independent Study)
- The **course** must be at least 3 credit hours.
- The student must have continuing, perhaps even extra, contact with the instructor.
- The **course** work must result in a tangible end product that would not otherwise result from satisfying that **course's** requirements. (e.g., a 15 page research paper)

**Please remember that in order to receive credit for a completed Course Extension, the instructor must submit a statement confirming that the terms of this contract have been met to the HHP at the end of the semester.**

Department: \_\_\_\_\_

**Course** Number and Name: \_\_\_\_\_

Credit Hours: \_\_\_\_\_ Term and Year: \_\_\_\_\_

Student Name (please print): \_\_\_\_\_

Banner ID (+00...): \_\_\_\_\_  
Student Signature

Student Phone and E-mail Information: Student Local Address: \_\_\_\_\_

\_\_\_\_\_

Faculty Member Name (please print): \_\_\_\_\_

Faculty Phone and E-mail Information: \_\_\_\_\_

\_\_\_\_\_

Faculty Member Signature: \_\_\_\_\_

Faculty Member Date of Approval: \_\_\_\_\_

**To receive HHP approval for a course extension contract, you must provide the following attachments to this form:**

- ✓ A copy of the **course syllabus**
- ✓ A copy of the **contract negotiated between instructor and student** detailing each person's responsibility and what tangible product will result from this **contract**
- ✓ A **statement from the faculty member** detailing how this **contract** offers enhanced intellectual challenge to a HHP student in what is not ordinarily an Honors seminar

UHP Approval: Signature \_\_\_\_\_ Date \_\_\_\_\_